

COMMISSIONERS PROCEEDINGS  
NOVEMBER 18, 2003  
CLARK COUNTY, WASHINGTON

The Board convened in the Commissioners' Hearing Room, 6th Floor, Public Service Center, 1300 Franklin Street, Vancouver, Washington. Commissioners Morris and Stanton present. Commissioner Pridemore, Chair, absent.

PLEDGE OF ALLEGIANCE

The Commissioners conducted the Flag Salute.

BID AWARD 2348

Reconvened a public hearing for Bid Award 2348 – Annual Tax Statement Printing & Distribution. Mike Westerman, General Services, read a memo from General Services recommending that Bid 2348 be awarded to the lowest responsive bidder.

*Morris* asked if one of the specifications was that it had to be usable in the OPEX Model 5.0 mail opening equipment.

*Westerman* said that was correct. He further explained.

*Stanton* commented that before they approve the 2005-2006 budget she would want to know how successful the effort of mailing out taxes twice annually was.

*John Payne*, Deputy Treasurer, responded that with the failure to include the EMS Fire District 12 levy in the certification last year, the fact that they had asked for the Board's approval to send two statements out proved very beneficial for the county this year and for the Fire District and EMS District. He said that was exactly what allowed them to bill the EMS levy. Payne concurred with Commissioner Stanton's thought regarding the second stub also being on the first one – it would appear to be redundant. However, he said that they believe from a customer service perspective, sending bills out closer to when payment is due will be better versus sending it out earlier in the year.

*Morris* asked Mr. Payne if there was any advantage in not sending the stub the first time around.

*Payne* replied that there wouldn't be a second stub next year – only a stub for the first half and then in September there would be a stub for the second half. He further explained.

There being no public comment, **MOVED** by Stanton to award Bid 2348 to The Master's Touch of Spokane, Washington in the total bid amount of \$53,934.74 including Washington State Sales tax and grant authority to the County Administrator to sign all bid related contracts. Commissioners Morris and Stanton voted aye. Motion carried. (See Tape 45A)

COMMISSIONERS PROCEEDINGS  
NOVEMBER 18, 2003  
CLARK COUNTY, WASHINGTON

PUBLIC COMMENT

Speaker #1

*Philip Parker*, Public Facilities District Director, commented on two resolutions that had been passed for the Fairgrounds – the first being to use a general contractor/construction manager on the Fairgrounds, and for the Clark County Department of General Services to act as an agent to advertise issue requests for proposals and to hold open meetings to select a general contractor/construction manager. Mr. Parker stated that it was determined that Coffman Construction was the best qualified. He explained that the resolutions would be before the Board soon and he requested that they authorize General Services to act as agent as soon as would be possible.

Speaker #2

*Bridget Schwarz*, 2110 NW 179<sup>th</sup> Street, Ridgefield, Washington, commented on a new program – Plant a Row for the Hungry. Ms. Schwarz discussed the success of this program and participation from 68 volunteers. She said that 684 pounds of vegetables was delivered to the food bank Neighbors Helping Neighbors in Ridgefield. She added that Clark County was very important in making the program as successful as it was. Schwarz presented a poster to the Commissioners.

CONSENT AGENDA

*Stanton* noted that item #16 needed to be pulled because it was a hearing item that was going to be considered later in the hearing.

There being no public comment, **MOVED** by Stanton to approve items 1 through 22, with the exception of item #16. Commissioners Morris and Stanton voted aye. Motion carried. (See Tape 45A)

PUBLIC HEARING: REFUNDING

Held a public hearing to consider a Resolution relating to contracting indebtedness; authorizing the issuance of a Limited Tax General Obligation Bond Anticipation Note, 2003 (Taxable Non-Revolving Line of Credit), in the aggregate principal amount of not to exceed \$2,000,000 to provide interim financing for low-income housing projects pending the issuance of bonds; fixing the date, interest rate options, form, maturity, terms and covenants of the note; creating a note redemption fund; and providing for the delivery of that note to Key Bank, N.A., Seattle, Washington.

*John Payne*, Deputy Treasurer, presented. He explained that this issue was actually a line of credit. He said that the Board had passed a resolution in September allowing for a portion of the \$10

COMMISSIONERS PROCEEDINGS  
NOVEMBER 18, 2003  
CLARK COUNTY, WASHINGTON

recording fee that is collected by the Auditor for use in low-income housing to be bonded and used for purchases of low-income properties for that purpose. Mr. Payne further explained.

*Stanton* wanted to clarify that the public hearing had been advertised appropriately.

*Payne* confirmed that it had been – it was not advertised as a “Refunding.”

There being no public comment, **MOVED** by *Stanton* to approve Resolution 2003-11-07.  
Commissioners *Morris* and *Stanton* voted aye. Motion carried. (See Tape 45A)

PUBLIC HEARING: ROAD VACATION – HANLEY-CURRY ROAD

Held a public hearing to consider the County Engineer’s Report on the advisability of vacating that portion of constructed right-of-way known as the Hanley-Curry Road lying west of the North Fork of the Lewis River tributary.

*Barbara Kildun*, Department of Public Works, introduced *Christy Osborn*, Consultant with the J.D. White Company.

*Christy Osborn*, J.D. White Company, presented the staff report.

*Morris* asked about the current condition of the road.

*Osborn* responded that the road is a graveled surface that is maintained by the County.

*Morris* noted that just prior to the start of the hearing the Board had received a telephone call from *Howard Cook*, Fire Commissioner, Fire District #10, who was not able to attend the hearing. *Morris* relayed Mr. *Cook*’s comments regarding the issue of the road being an escape route from Lake Merwin Campers Hideaway.

*Osborn* stated that she was not aware of that. She said that as she remembers they had sent a referral to the District, but had not received a response from Fire District #10.

*Anna King*, Property Agent for PacifiCorp, explained that Lake Merwin Campers Hideaway does use the road as a back emergency exit in the event of a fire. She said they previously had a gate there, but it was [placed] further in so they would just put the same lock on the gate. She said the individual who manages the campground is part of the Sheriff’s department and is satisfied with how they are handling the situation.

*Stanton* clarified that the gate was moved, but the lock would stay the same and the people who would be staying at the camp sight would have access.

COMMISSIONERS PROCEEDINGS  
NOVEMBER 18, 2003  
CLARK COUNTY, WASHINGTON

*King* said yes.

*Stanton* asked if the utility providers would also have access.

*King* said there are no utilities back there so she wasn't sure why the utility easement was requested.

*There was further discussion.*

*Stanton* asked about the fact that it was a county road, but there was a gate with a lock on it.

*King* explained.

There was no further public testimony.

*Stanton* said she appreciated the comments provided by Fire District #10. She said she would like to have some sort of agreement to look at.

*Morris* suggested that they could continue the hearing to the following week.

**MOVED** by *Stanton* to continue the hearing to November 25, 2003, for the purpose of obtaining evidence regarding an agreement with Lake Merwin Campers Hideaway. Commissioners *Morris* and *Stanton* voted aye. Motion carried. (See Tape 45A)

PUBLIC HEARING: INTENTION TO SELL SURPLUS

Held a public hearing to consider the sale of Surplus Motorola Smart Zone 3.0 800 MHz Radio Controller Equipment.

*John Talbert*, CRESA, presented. He summarized that the Board had previously approved an upgrade to the Public Safety 800 MHz Radio System, which has just been completed. Subsequently, he said there is surplus property equipment that is no longer compatible with their existing system. He said the equipment is valued at approximately \$50,000. He said they have worked with various county departments in order to figure out how to surplus the equipment. He said that although the CRESA Board has already approved the surplus, the Interlocal Agreement states that because the county bonded the original equipment, they are the owners of it until the bond is paid off. He requested that the Board approve the sale of the surplus equipment.

*Morris* said she thought they had made the updates because Motorola would no longer service the previous system. She asked if the equipment being sold would be serviced.

COMMISSIONERS PROCEEDINGS  
NOVEMBER 18, 2003  
CLARK COUNTY, WASHINGTON

*Talbert* explained that Motorola had stated that they will support the system until 2004, so in the long run this will actually save money. He further explained.

*Morris* asked if there was any public comment regarding this hearing issue.

*Bill Barron*, County Administrator, referenced consent agenda item 16, which had been pulled, and noted that it would become Resolution 2003-11-08.

There being no public comment, **MOVED** by Stanton to approve Resolution 2003-11-08. Commissioners Morris and Stanton voted aye. Motion carried. (See Tape 45A)

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*The Board of County Commissioners' adjourned and convened as the Board of Health.*

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

*Stanton* requested that they pull item 1 (re: approval of \$600,000 of the Clark County Mosquito Control District fund balance to construct a new building) for further discussion.

*Morris* agreed. She asked if staff was available for discussion.

*Stanton* said she understood that there is a separate district that has the authority to present a budget and get approval, and that this Board's only involvement was to move money – they keep the books. She referenced the staff report where it states under Community Involvement that it's "not applicable." She said there was a capital budget item for \$15,000 for this year, and now they were talking about a capital budget item of \$615,000 total capital. She said she thought that would require a public hearing and asked if there had been one before the budget adjustment was proposed.

*Lou Dooley*, Health Department, said no. Mr. Dooley said the public hearings on the budget for the Mosquito Control District had been held in September and October with public notice; however, it did not include the use of the \$600,000. He said they will have to go back and do that.

*Stanton* said that typically they do supplemental budget adjustments through a public process so that they can receive public comment.

*Dooley* said this was done as a formality to authorize the use and transfer of those dollars for the Mosquito Control District because it is a separate body. Because of budget constraints, they went

COMMISSIONERS PROCEEDINGS  
NOVEMBER 18, 2003  
CLARK COUNTY, WASHINGTON

through this process to get that done. He said they would proceed back to the Board of Directors for the District to have a public hearing and move those dollars formally.

*Stanton* said she had heard that the building might be located at Public Works. She questioned whether they have some kind of agreement with the Mosquito Control Board that would allow for construction of the building there.

*Dooley* said there is currently a building at the site, which has been utilized by the District through an informal agreement with Public Works.

*Morris* asked Dooley if he was referring to the 78<sup>th</sup> Street Operations Center.

*Dooley* said yes.

*Morris* asked for a description of the building.

*Dooley* said the building was in the design process and they were working with Barrentine Bates Lee, Architect firm. He said that they were currently working on the permit process. He said the building would end up being approximately 5,000 sq.-ft.

*Morris* asked if it was a maintenance shop or an office building.

*Dooley* responded that it was basically a maintenance shop for the equipment and vehicles that the crew uses. He further explained.

*Peter Capell*, Director of Public Works, said that when they master-planned the 78<sup>th</sup> Street site, it included the Mosquito Board facility. He said the existing building was out there; they will enter into a long term lease for the ground where they will put up the new building. The old building would revert to Public Works. He said the building was dilapidated, but they would probably be able to use it for storage. Mr. Capell added that it's a good partnership because many of the county's water quality staff works hand-in-hand with the Mosquito Control Board. Having them in the same location provides a mutual benefit.

*Morris* asked Board Member Stanton what she would like to see happen.

*Stanton* responded that at some point there needs to be an opportunity for the public to comment on the issue. She said she didn't know whether it would happen at the District level or at the County's level as a supplemental budget adjustment, which is what they are being asked to do.

*Barron* explained that the nexus for this issue to come before the Board stemmed from the fact that there is going to be a renewal of an existing interlocal agreement between the Health Department and

COMMISSIONERS PROCEEDINGS  
NOVEMBER 18, 2003  
CLARK COUNTY, WASHINGTON

the Mosquito Control District. He said that agreement speaks to the assistance of the financial oversight for the operations of the Mosquito Control District. He said he looked at this issue, spoke with Kay Koontz, Health Department Director, and determined that it would probably be in the best interest of the public to have the Board look at it and decide whether it would be appropriate to approve this transfer. He agreed with Mr. Dooley in that what now should happen upon the Board's approval would be to direct the Mosquito Control Board to take the issue to a public hearing to amend its budget.

*Stanton* asked if the Board of Health approves the utilization of \$600,000 of the Clark County Mosquito Control District's fund balance to construct a new building, which is the specific request here, are they then pre-empting the public piece.

*Barron* said a better approach probably would have been for them to have done it at the time they did their budget. He said that now the Board is endorsing the action that they would be taking. Mr. Barron recommended that if the Board approves the request, that they have a caveat that the Mosquito Control Board now take the matter back to formally amend their budget accordingly.

*Morris* said that likewise the Board's approval of this would not compel the Mosquito Control Board to go forward with constructing the building – they would have the option of changing their minds.

*Stanton* said the piece that seems to be missing is the public's opportunity to comment.

*Morris* asked Dooley about the Mosquito Control Board's meeting schedule and what their process is for public hearing.

*Dooley* replied that the District follows the same process as the County in regards to public hearings. They would advertise the public hearing with 30 days notice. He said the Mosquito Control Board meets five times yearly, with the next scheduled meeting in January.

*Morris* agreed with Stanton in regards to delaying this item.

There being no public comment, **MOVED** by Stanton to delay approval of item 1 until which time a public hearing has been held by the Mosquito Control District Board. Board Members Morris and Stanton voted aye. Motion carried. (See tape 45A)

There being no public comment, **MOVED** by Stanton to approve consent agenda item 2. Members Morris and Stanton voted aye. Motion carried. (See Tape 45A)

*Adjourned*

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NOVEMBER 18, 2003  
CLARK COUNTY, WASHINGTON

*2 p.m. Bid Openings*

Present at the Bid Openings:

Rebecca Tilton, Deputy Clerk of the Board; Mike Westerman, General Services; and Allyson Anderson, General Services



COMMISSIONERS PROCEEDINGS  
NOVEMBER 18, 2003  
CLARK COUNTY, WASHINGTON

BID OPENING 2350

Held a public hearing for Bid Opening 2350 – Clark County Fairgrounds Site Preparation. Mike Westerman, General Services, opened and read bids. Westerman said it was their intention to award Bid 2350 on November 19, 2003, at 10:00 a.m., in the Commissioners' hearing room of the Clark County Public Service Center, 6<sup>th</sup> Floor. (See Tape 46)

BID OPENING 2351

Held a public hearing for Bid Opening 2351 – Public Works New Epoxy Floor System. Mike Westerman, General Services, opened and read bids. Westerman said it was their intention to award Bid 2351 on November 25, 2003, at 10:00 a.m., in the Commissioners' hearing room of the Clark County Public Service Center, 6<sup>th</sup> Floor. (See Tape 46)

BOARD OF COUNTY COMMISSIONERS

Craig A. Pridemore, Chair

Betty Sue Morris/s/  
Betty Sue Morris, Commissioner

Judie Stanton/s/  
Judie Stanton, Commissioner

ATTEST:

Louise Richards/s/  
Clerk of the Board

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